



WE WANT YOUR WAR LETTERS

Your family could be a part of the Ashtabula Arts Center's September/October gallery exhibit entitled *War Letters: Ashtabula County* and have digital copies of your photos and letters included in a permanent archive at the Ashtabula County District Library.

In conjunction with the G.B. Community Theatre production of *If All the Sky Were Paper*, a play by author and historian Andrew Carroll about his global search for what he calls "the most extraordinary war letters ever written," the Ashtabula Arts Center will have on exhibit the wartime correspondence and photos of veterans and civilians from Ashtabula County. The Ashtabula County District Library is partnering with us on this project and will be archiving all submissions digitally as the inaugural collection in their new *Ashtabula Memory Project*.

Submissions from any branch of service and any type of correspondence related to war or life in the military during wartime are appropriate for this exhibit, whether it's about boot camp and basic training, time on the front lines, recollections of veterans written down after a conflict is over, the experiences of family and friends at home, or observations on war from civilian bystanders and survivors.

To learn more about Andrew Carroll and The War Letters Project, visit Chapman University's page for The Center for American War Letters at www.warletters.us



2928 W. 13th Street
Ashtabula, OH 44004-2498
440-964-3396
ashtabulaartscenter.org



Ashtabula County District Library
335 West 44th Street
Ashtabula, Ohio 44004
(440) 997-9341



How to submit letters and photos:

Bring your original photos and letters to the Ashtabula County District Library main branch reference desk between July 5 and September 3, 2016 for scanning. You will be asked to fill out a short information sheet at that time.

Please note that the library will not need to keep your original documents or photos. They will be scanned digitally and returned to you — a process that can be completed in minutes while you wait.

Anyone with questions about contributing letters, e-mails, or photos should contact Meeghan Humphrey, Deputy Director and Director of Visual Arts, at (440) 964-3396 or mhumphrey@ashtabulaartscenter.org

If you wish to contribute your original letters to The Center for American War Letters, you may do so through the Ashtabula Arts Center. Please contact us for information on the process.

Letter and Photograph Submission Form

War Letters: Ashtabula County and the Ashtabula Memory Project

Please print clearly. We understand that not all information requested on this form may be available or applicable.

Name of Donor _____

Address of Donor _____

Phone # of Donor _____ E-mail of donor _____

Letters

Name of Letter Writer _____ Date of Letter _____ Dimensions _____

Dates of Service of Writer (if Veteran or in the Military) _____ Branch and Unit _____

Rank _____ Name of Recipient _____

Other information or comments _____

Photographs

Name of Photographer (if known) _____ Date of Photo _____

Location of Photo _____ Dimensions of Photo _____

Person(s) depicted and relative location in photo _____

Other information or comments _____

Please attach additional sheet if more space is needed.

You should only scan documents to which you hold the copyright, or that are legally in the public domain. You will keep your documents; a scanned image of the document will be archived by the Ashtabula County District Library as part of the *Ashtabula Memory Project*. By signing below, you agree that you have the right to scan and upload these documents, and you grant the Ashtabula County District Library and/or the Ashtabula Arts Center permission to store, reproduce, edit, exhibit, and publish your scanned images. (Except for these permissions, all copyright remains with you if you are the copyright holder.)

Name _____ Date _____

Please submit this form with your contribution to the *War Letters: Ashtabula County* and/or the *Ashtabula Memory Project*. Bring your letters and photographs to the Ashtabula County District Library 335 West 44th Street in Ashtabula during regular business hours between July 5 and September 3, 2016. All letters and photographs will be scanned by the library staff and immediately returned to you.



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